



FEDERAL ELECTION COMMISSION

WASHINGTON, D.C. 20463

RQ-3

February 7, 2002

Richard A. Passov, Treasurer  
Pfizer Inc. PAC  
235 East 42<sup>nd</sup> Street  
New York, NY 10017

Identification Number: C00016683

Reference: March Monthly (2/1/01-2/28/01), April Monthly (3/1/01-3/31/01), May Monthly (4/1/01-4/30/01), July Monthly (6/1/01-6/30/01), August Monthly (7/1/01-7/31/01), September Monthly (8/1/01-8/31/01) and November Monthly (10/1/01-10/31/01) Reports

Dear Mr. Passov:

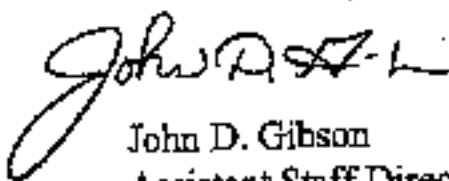
This letter is to inform you that as of February 6, 2002 the Commission has not received your response to our requests for additional information dated January 16, 2002. These notices request information essential to full public disclosure of your federal election campaign finances. To ensure compliance with the provisions of the Federal Election Campaign Act (the Act), please respond to these requests (copies enclosed).

An adequate response must be received at the Commission by February 27, 2002. Adequate responses received on or before this date will be taken into consideration in determining whether audit action will be initiated. **Requests for extensions of time in which to respond will not be considered.** Failure to provide an adequate response by this date may result in an audit of the committee. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action.

Electronic filers must file amendments in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you should have any questions regarding this matter, please contact Jim Krebs on our toll-free number (800) 424-9530 (at the prompt press 1, then press 2 to

reach the Reports Analysis Division) or our local number (202) 694-1130.

Sincerely,

A handwritten signature in cursive script, appearing to read "John D. Gibson".

John D. Gibson  
Assistant Staff Director  
Reports Analysis Division

Enclosures



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20463

RQ-2

Richard A. Passov, Treasurer  
Pfizer Inc. PAC  
235 East 42<sup>nd</sup> Street  
New York, NY 10017

JAN 16 2002

Identification Number: C00016683

Reference: April Monthly (3/1/01-3/31/01), May Monthly (4/1/01-4/30/01), July Monthly (6/1/01-6/30/01), August Monthly (7/1/01-7/31/01), September Monthly (8/1/01-8/31/01) and November Monthly (10/1/01-10/31/01) Reports

Dear Mr. Passov:

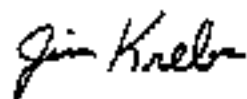
This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Schedule B of your report discloses a transfer(s) to what appears to be a non-federal account of your committee. Please be advised that committees that make disbursements in connection with federal and non-federal elections and have established separate federal and non-federal accounts, must allocate their expenses pursuant to 11 CFR §§106.5 and 106.6. Please provide further clarification regarding this transfer(s). The Commission recommends that you take steps to correct any non-compliance, and that you establish procedures to ensure future compliance with the allocation regulations.

A response or amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. Electronic filers must file amendments in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530 (at the prompt press 1, then press 2 to reach the

Reports Analysis Division). My local number is (202) 694-1130.

Sincerely,

A handwritten signature in cursive script that reads "Jim Krebs".

Jim Krebs  
Reports Analyst  
Reports Analysis Division